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December 3, 2020

Dear Homeowner,

Mission Management Services is pleased to have been selected as the management company for the Colonia Verde Homeowners Association beginning November 15, 2020.

Our objective is to provide professional management services to protect the quality of life and property values with professional guidance, support, and best-in-class solutions for all owners. We feel the best way to accomplish this is through fair and consistent enforcement of your Association's governing documents. We would appreciate your help in accomplishing this objective.

We know you already have a Colonia Verde HOA website. Separate from that, Mission Management will provide a website for Homeowners to use to look at their account information and set up online HOA payments. Over time, you will find more information available through this new website.

Please review the enclosed statement of your account for accuracy. Please contact our office if you find any discrepancies. We will not be assessing any late fees on assessments for 60 days on homeowner accounts that are current, to allow everyone time to switch their payment information. Payments will be accepted at the following locations: Colonia Verde Clubhouse suggestion box, mail to 2700 N Camino Valle Verde, Tucson, AZ 85715 or mail to Mission Management Services at the address listed below.

To help us ensure our records are current, please fill out the enclosed Homeowner Information form and return via postal mail or email it to us at the email address listed below at your earliest convenience.

Our normal office hours are 9:00 AM – 5:00 PM Monday through Thursday and 9:00 AM – 1:00 PM on Friday. However, due to COVID 19, our office is closed to the public unless you call for an appointment. Please feel free to contact us via email or by phone if you have any questions.

Mission Management Services  
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Tucson, AZ 85704  
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Thank you for the opportunity to manage the Colonia Verde Homeowners Association.

Sincerely,  
Mission Management Services LLC